**CAUSE NO.**

|  |  |  |
| --- | --- | --- |
| **IN THE GUARDIANSHIP** | **§** | **IN THE COUNTY COURT** |
|  | **§** |  |
| **OF** | **§** | **OF** |
|  | **§** |  |
| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  |  |
|  |  |  |
| **AN INCAPACITATED PERSON**  |  |  |
|  | **§** | **CASTRO COUNTY, TEXAS** |
|  |  |  |

NOW COMES

**ACCOUNT FOR FINAL SETTLEMENT**

 , (Administrator or Guardian of the Estate)

herein, and respectfully presents this verified Annual Account pursuant to the provisions of the Texas Estates Code §362.003 / 1204.101.

1. **SERVICE OF ADMINISTRATOR / GUARDIAN**. Administrator/Guardian was appointed by Order

signed on

and qualified on

 . Administrator /

Guardian has administered this Estate in accordance with the provisions of the Texas Estates Code.

1. **REASON FOR CLOSING.** This Estate should be settled and closed pursuant to Texas Estates Code

§362.001 / §1204.001 because:

1. **CITATION.** Pursuant to Texas Estates Code §362.005 / §1204.105, and as required by the Court, an affidavit will be filed stating:
	1. Citation was given as required by statute
	2. The name of each person to whom the citation was given.
	3. The name of each person executing a waiver of citation.
	4. That each person entitled to citation was provided a copy of the Account for Final Settlement, indicating the method of delivery for each person.
2. **PERIOD OF ACCOUNT**. This accounting covers the period from / / to / / **.**
3. **OPENING FIGURES**. The property of the Estate, as shown on

the Inventory, Appraisement and List of Claims was as follows, OR the last Annual Accounting was as follows:

|  |
| --- |
| **REAL PROPERTY** |
|  | $ |
|  | $ |
|  | $ |
|  | $ |
| **TOTAL OPENING REAL PROPERTY** |  |

|  |
| --- |
| **PERSONAL PROPERTY**(Confirmations of securities attached) |
|  | $ |
|  | $ |
|  | $ |
|  | $ |
|  | $ |
|  | $ |
|  | $ |
|  | $ |
| **TOTAL OPENING PERSONAL PROPERTY** | **$** |

|  |
| --- |
| **CASH ON HAND OPENING AMOUNTS**(List by account number and bank location) |
|  | $ |
|  | $ |
|  | $ |
|  | $ |
|  | $ |
|  | $ |
|  | $ |
|  | $ |
| **TOTAL OPENING CASH ON HAND** | **$** |

|  |
| --- |
| **OPENING TOTALS** |
| REAL PROPERTY | $ |
| PERSONAL PROPERTY | $ |
| CASH ON HAND | $ |
| **TOTAL AT THE BEGINNING OF THE ACCOUT PERIOD** | **$** |

Opening Figures Continued:

1. **PROPERTY NOT PREVIOUSLY REPORTED** The following property has come into the hands of the (Administrator or Guardian) which has not been previously reported to the Court:

None OR

|  |
| --- |
| **PROPERTY NOT PREVIOUSLY REPORTED** |
|  | $ |
|  | $ |
|  | $ |
|  | $ |
|  | $ |
| **TOTAL PROPERTY NOT PREVIOUSLY REPORTED** | **$** |

1. **CHANGES** (Increases or decreases in value of the real or personal non-cash property listed in 5 above.) The following changes in values have occurred in the condition of the Estate which have not been previously listed or inventoried:

None OR

|  |
| --- |
| **CHANGES** |
|  | $ |
|  | $ |
|  | $ |
|  | $ |
|  | $ |
|  | $ |
|  | $ |
| **TOTAL CHANGES IN PROPERTY DURING THIS ACCOUNT PERIOD** | **$** |

1. **RECEIPTS DURING THIS ACCOUNT PERIOD**. The receipts of the Estate are as shown in the attached Exhibit “A” and are summarized as follows:

|  |
| --- |
| **RECEIPTS** |
| Interest on Estate Accounts | $ |
| Refunds | $ |
| Rental Income | $ |
| Dividends | $ |
| Proceeds from Sale of Estate Assets | $ |
| Other: | $ |
| **TOTAL RECEIPTS DURING THIS ACCOUNT PERIOD** | **$** |

1. **DISBURSEMENTS DURING THIS ACCOUNT PERIOD.** The disbursements of the Estate are shown in the attached Exhibit “B”, and are summarized as follows:

|  |
| --- |
| **DISBURSEMENTS** |
| Attorney’s Fees | $ |
| Bond Premium | $ |
| Bank Charges | $ |
| Taxes | $ |
| Medical | $ |
| Housing | $ |
| All Other: | $ |
| **TOTAL DISBURSEMENTS DURING THIS ACCOUNT PERIOD** | **$** |

# PROPERTY AND CASH ON HAND AT THE END OF THIS ACCOUNT PERIOD. The property

currently being administered and cash remaining in the hands of the Guardian is as follows:

|  |
| --- |
| **REAL PROPERTY** |
|  | $ |
|  | $ |
|  | $ |
|  | $ |
|  | $ |
|  | $ |
| **TOTAL REAL PROPERTY AT THE END OF THIS ACCOUNT PERIOD** | **$** |

|  |
| --- |
| **PERSONAL PROPERTY**(Confirmations of securities attached) |
|  | $ |
|  | $ |
|  | $ |
|  | $ |
|  | $ |
|  | $ |
| **TOTAL PERSONAL PROPERTY ON HAND AT THE END OF THIS ACCOUNT PERIOD** | **$** |

|  |
| --- |
| **CASH ON HAND**(List by account number & bank location A signed letter from each financial institution which the funds are on deposit with confirming these amounts is attached.) |
|  | $ |
|  | $ |
|  | $ |
|  | $ |
|  | $ |
|  | $ |
| **TOTAL CASH ON HAND AT THE END OF THIS ACCOUNT PERIOD** | **$** |

|  |
| --- |
| **CLOSING TOTALS** |
| **REAL PROPERTY** | **$** |
| **PERSONAL PROPERTY** | **$** |
| **CASH ON HAND** | **$** |
| **TOTAL AT THE END OF THE ACCOUT PERIOD** | **$** |

1. **SAFEKEEPING AT THE END OF THIS ACCOUNT PERIOD.** The following assets belonging to the Estate are being held subject to safekeeping agreements (This list may be duplicative of assets previously listed in this account):

None OR

|  |
| --- |
| **SAFEKEEPING**(Confirmations of safekeeping agreements signed by the financial institutions which the funds are on deposit are attached.) |
|  | $ |
|  | $ |
|  | $ |
|  | $ |
|  | $ |
| **TOTAL ASSESTS IN SAFEKEEPING AT THE END OF THIS ACCOUNT PERIOD** | **$** |

1. **UNPAID DEBTS AT THE END OF THE ACCOUNT PERIOD.** The following debts and expenses of the Estate have not been paid and are presently due and owed by the Estate:

None OR

|  |
| --- |
| **UNPAID DEBTS** |
|  | $ |
|  | $ |
|  | $ |
|  | $ |
| **TOTAL UNPAID DEBTS AT THE END OF THIS ACCOUNT PERIOD** | **$** |

# OTHER FACTS NECESSARY FOR A FULL UNDERSTANDING OF THE CONDITION OF THE ESTATE, INCLUDING, BUT NOT LIMITED TO, THE PAYMENT OF INSURANCE AND TAXES, IF ANY, ON ASSETS OF THE ESTATE

# REQUESTED DISPOSTION OF REMAINING PROPERTY OF ESTATE:

1. **RECONCILIATION.** The following is a summary and reconciliation of the foregoing paragraphs of this account:

|  |
| --- |
| **RECONCILIATION** |
| **5.** | **OPENING TOTALS AT THE BEGINNING OF THE ACCOUNT PERIOD** | $ |
| **6.** | **PROPERTY NOT PREVIOUSLY REPORTED** | **+** | $ |
| **7.** | **CHANGES IN PROPERTY DURING THIS ACCOUNT PERIOD** | **+ / -** | $ |
| **8.** | **RECEIPTS DURING THIS ACCOUNT PERIOD** | **+** | $ |
| **9.** | **DISBURSEMENTS DURING THIS ACCOUNT PERIOD** | **\_** | $ |
| **7.** | **TOTAL PROPERTY AND CASH ON HAND AT THE END OF****THE ACCOUNT PERIOD** | **=** | $ |
| **11.** | **ASSETS IN SAFEKEEPING AT THE END OF THE ACCOUNT****PERIOD** (Not otherwise included above) | **+** | $ |
| **12.** | **UNPAID DEBTS AT THE END OF THE ACCOUNT PERIOD** | **-** | $ |
| **TOTAL NET VALUE OF ESTATE AT THE END OF THE****ACCOUNT PERIOD** | **=** | **$** |
|  |  |  |

Respectfully Submitted,

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

,Guardian of the Estate

THE STATE OF

TEXAS

COUNTY OF\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 , being first duly sworn, upon his/her oath, deposes and says that:

I am the Guardian in the above entitled and numbered cause. I have read and examined the foregoing Final Account which is to be filed in this cause and:

1. The account contains a true, correct and complete statement of the matters to which the account relates;
2. All tax returns of the Estate due during the accounting period have been filed; and
3. No taxes were owed by the Estate during the accounting period;

The Administrator has paid all the taxes the Estate owed during the accounting period,

* 1. The amount of taxes was $ ;
	2. The date the Administrator paid the taxes was .
	3. The governmental entity to which taxes were paid was ;

The Administrator has NOT paid all taxes the Estate owed during the accounting period and the reason the Administrator has not paid all taxes is:

 Guardian of the Estate

.

SUBSCRIBED AND SWORN TO BEFORE ME BY on this the

 day of , .

SEAL:

Notary Public, State of Texas

Attorney for Administrator or Guardian